



COUNCIL

DATE:	Tuesday, 13 October 2026
TIME:	7.30 pm
VENUE:	Town Hall, Station Road, Clacton-on-Sea, CO15 1SE

AGENDA

MEMBERSHIP:

Councillor Oxley (Chairman)
Councillor Guglielmi (Vice-Chairman)
Councillor Alexander
Councillor Amos
Councillor Baker
Councillor Barrett
Councillor Barry
Councillor Bensilum
Councillor Bray
Councillor Bush
Councillor Calver
Councillor Casey
Councillor Chapman BEM
Councillor Codling
Councillor A Cossens
Councillor M Cossens
Councillor Davidson
Councillor Davis
Councillor Doyle
Councillor Everett
Councillor Fairley
Councillor Ferguson
Councillor Fowler
Councillor Goldman

Councillor Griffiths
Councillor Harris
Councillor I Henderson
Councillor J Henderson
Councillor P Honeywood
Councillor S Honeywood
Councillor Keteca
Councillor Kotz
Councillor Land
Councillor Morrison
Councillor Newton
Councillor Placey
Councillor Platt
Councillor Scott
Councillor Skeels Jnr.
Councillor Smith
Councillor Steady
Councillor G Stephenson
Councillor M Stephenson
Councillor Sudra
Councillor Talbot
Councillor Thompson
Councillor White
Councillor Wiggins

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DATE OF PUBLICATION: Wednesday, 7 October 2026

AGENDA

14 **Reference from the Community Leadership Overview and Scrutiny Committee - A.4 - Parish Councils for Clacton-on-Sea, Holland-on-Sea, and West Clacton & Jaywick Sands - Commencement Date & Initial Terms of Office (Pages 5 - 6)**

To enable Council to consider the recommendations submitted by the Community Leadership Overview and Scrutiny Committee in relation to proposed amendments to:-

- (1) the commencement date for the Parish Councils for Clacton-on-Sea, Holland-on-Sea and West Clacton & Jaywick Sands; and
- (2) the initial term of office of Parish Councillors elected to the Parish Councils for Clacton-on-Sea, Holland-on-Sea and West Clacton & Jaywick Sands.

The Addendum Report setting the Committee's recommendations to Full Council is attached.

Date of the Next Scheduled Meeting

The next scheduled meeting of the Council is to be held in the Town Hall, Station Road, Clacton-on-Sea, CO15 1SE at 7.30 pm on Tuesday, 24 November 2026.

Information for Visitors

FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the room and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.

COUNCIL

13 OCTOBER 2026

ADDENDUM TO THE REFERENCE FROM THE COMMUNITY LEADERSHIP OVERVIEW & SCRUTINY COMMITTEE

A.4 **PARISH COUNCILS FOR CLACTON-ON-SEA, HOLLAND-ON-SEA, AND WEST CLACTON & JAYWICK SANDS - COMMENCEMENT DATE & INITIAL TERMS OF OFFICE** (Report prepared by Ian Ford, Democratic Services Manager)

PURPOSE OF THE REPORT

To enable Full Council to consider the recommendations made to it by the Community Leadership Overview & Scrutiny Committee in relation to:-

- (1) the commencement date for the Parish Councils for Clacton-on-Sea, Holland-on-Sea and West Clacton & Jaywick Sands; and
- (2) the initial term of office of Parish Councillors elected to the Parish Councils for Clacton-on-Sea, Holland-on-Sea and West Clacton & Jaywick Sands.

EXECUTIVE SUMMARY

The Community Leadership Overview & Scrutiny Committee ("the Committee"), at its meeting held on 6 October 2026, considered a report of the Assistant Director (Corporate Policy & Support) (A.2) which invited the Committee to recommend a change in the implementation date of new Parish Councils for Clacton-on-Sea, Holland-on-Sea and West Clacton & Jaywick Sands; and a subsequent change to the initial term of Councillors elected to them.

Having considered that report the Committee had formally resolved unanimously:-

- (1) *That, based on the information set out in this report, the Committee recommends to Full Council on 13 October 2026 that the decisions of Full Council on 2 June 2026 following the Community Governance Review for Clacton-on-Sea, Holland-on-Sea and West Clacton & Jaywick Sands be amended as follows:*
 - a) *the new Parishes commence on 1 April 2028 and not 1 April 2027 (with elections to the Parish Councils consequentially moved to May 2028 rather than in May 2027); and*
 - b) *the initial term of office for Parish Councillors elected to those Parish Councils be three (3) years and not five (5) years;*
- (2) *That the Chief Executive be requested to await the decision of Full Council on 13 October 2026 in respect of the recommendation above before the required Community Governance Reorganisation Order (arising from the relevant decision of Council on 2 June 2026) is formally made and sealed and that the outcome of that meeting in respect of the above recommendation be incorporated as necessary into that Order; and*
- (3) *To note that, on the basis recommendation (1) above is approved by Full Council, communication with residents and interested parties in the area of the new Parishes will be undertaken to update them that the implementation date for those Parishes and*

their Parish Councils will be 1 April 2028 and the commissioning of Essex Association of Local Councils to support the introduction of the new Parishes will be updated to reflect that timeline.

RECOMMENDATIONS

That, having duly considered the recommendations of the Community Leadership Overview & Scrutiny Committee in this matter, Council formally approves:-

- (a) that the decisions of Full Council made on 2 June 2026 following the Community Governance Review for Clacton-on-Sea, Holland-on-Sea and West Clacton & Jaywick Sands be amended as follows:**
- (1) that the new Parishes commence on 1 April 2028 and not 1 April 2027 (with elections to the Parish Councils consequentially moved to May 2028 rather than in May 2027); and**
 - (2) the initial term of office for Parish Councillors elected to those Parish Councils be three (3) years and not five (5) years;**
- (b) that the Chief Executive be requested to now formally make and seal the required Community Governance Reorganisation Order (arising from the relevant decision of Council on 2 June 2026) and that the amendments referred to in recommendation (a) above be incorporated as necessary into that Order; and**
- (c) that communication with residents and interested parties in the area of the new Parishes be undertaken to update them that the implementation date for those Parishes and their Parish Councils will be 1 April 2028 and that the commissioning of the Essex Association of Local Councils to support the introduction of the new Parishes be updated to reflect that timeline.**

CURRENT POSITION

Council is now requested to consider and determine the recommendations submitted to it by the Community Leadership Overview & Scrutiny Committee.

BACKGROUND PAPERS

None

APPENDICES

None